

PART 4B – PROCEDURE RULES GOVERNING HOW FULL COUNCIL, CABINET, COMMITTEES, SUB-COMMITTEES AND BOARDS OPERATE

(References to “committee” include Full Council, Cabinet, committees, sub-committees and boards)

1. Election of Chairman and Vice-Chairman

Unless Full Council has resolved otherwise, each committee shall elect a chairman and vice-chairman at its first meeting after the Annual Meeting of the council immediately following an election of all councillors.

Chairmen and vice chairmen remain in office until the election of their successors, they become disqualified, resign or the council or committee votes their removal. In the latter two cases, an election for their successor should be held as soon as possible.

If neither the chairman or vice-chairman is present or able to preside, the council or committee shall elect another councillor to preside for that meeting or item.